

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)**

MEETING NOTES

MARCH 15, 2018 – 10:00 to 11:00 a.m.

VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM

ATTENDEES – Asma AbuShadi, Brian Nath, Chris Tarman, Eric Lane, Fabienne Chauderlot, Jessica McKean, Jessica Robinson, Julie Kahler, Laura Murphey, Pat Setzer, Sang Bai & Wayne Branker

New and Relevant Issues to Be Discussed

1. Colleague/WebAdvisor – A discussion was held about the upgrades led by Chris Tarman and Brian Nath. The goal is to register students on the new platform for Fall registration, which starts in mid-June. Colleague will be down on March 26th all day to install updates and patches. Chris Tarman will speak about this at TCC as well. Brian Nath reported that there will be Ellucian Live sessions held in San Diego April 9th – 11th.
 - a. Colleague Assessment
 - b. Ellucian Enhancements - CRM Recruit, Self Service/Registration, Ed Plan, DB (SQL), SSO
 - i. Upgrade current version in test, Needs testing, In Prod ~~April 9th~~ March 26th
 - c. DeReg Strategy – August 2nd Drop for Non Pay, and Aug 13th for Prereq not met (total of 2) – Wayne Branker and Pat Setzer stated the colleges will communicate regarding this information.
2. Accuplacer – Math changes – Brian Nath reported that once the changes are made and the testing is done in Accuplacer it will be downloaded. This needs to be done before Wednesday, March 21st.
3. Data Warehouse – Working with vendor, upgrading to new servers, new SQL and Reporting Services – Chris Tarman reported that the goal is to have access to reports offsite and a new portal for reports which will make it easier.
4. VOIP, Network and Wifi progress, equipment and implementation services (RFP) – Brian Nath reported that a vendor has been picked and a PO will need to be entered for the Network Equipment installation. The VOIP RFP responses are being reviewed.
 - a. Spring Break – GC buildings 34 Health Professions, 30 Sciences Bio/Chem, 20 – Photo/Comm
5. Windows 10, new Dell desktop Hardware (7050) – Brian Nath reported that IT is installing Windows 10 in new computers for staff. The all-user email still needs to be sent.
6. Upgrade Resource25 – Brian Nath reported we will be on the new system by the end of the day on March 23rd. An IT programmer recently went to training for customized reports.
 - a. Last step onsite visit (Mar 21-23) then live on 25live
7. Cynosure – Online Advising – in Production – Asma AbuShadi and Jessica McKean reported this is now live, they had to change the method of clearing students and are good to go now. A new group of students will be testing it Friday.
8. Document Imaging update – one drawer/file district wide for students – assessing SOW
9. Other

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. SARS Anywhere – working on Multi Factor Authentication
2. HelpDesk Software – RemedyForce – Piloting with ICS at both colleges, test users in A&R
3. WebAdvisor - Step Three – Advising – IT lining up consultant training/implementation
4. FTES – Coding standards – next meeting Sept/Oct

Ongoing Projects

1. SSSP Data integrity/integrations
2. DARS – Degree Audit – Jessica McKean/Asma AbuShadi
 - a. Pick list, technical issues, upgrade, Assist

3. Open Class List - only show ..."those for which you can register"
4. Managing Reporting Requests
5. BPA – Technology planning – Piloting at Cuyamaca
6. Student Address Changes via WebAdvisor
7. SSSP data
 - a. integration from Cynosure ~~and SARS directly~~
 - b. Data collection from High Schools – how to enter into Colleague – GC vs CC
 - c. Exemption – How to code Cohort of students that do not need to be "Directed to Services" and how does this coding affect our pathways or business processes
8. Email – Archive & Personal Folders (PSTs) – move to mailbox/cloud – districtwide email
9. Onedrive – determining role out plan
10. Open Class List Report – A&R wants to only show students classes they can actually register for